



State of Connecticut
Commission on Human Rights and Opportunities
Central Office – 450 Columbus Blvd Ste 2, Hartford CT 06103
Promoting Equality and Justice for all People

August 29, 2023

Stephan M. Masotti, Member
Masotti Electric, LLC
120 Industrial Drive
Southington CT 06489

RE: Project No.: 142-0083
Project Name: Birch Grove Primary
Project Location: Tolland, CT
Actual Start Date: To Be Provided
Actual End Date: To Be Provided

Dear Mr. Masotti:

The Commission on Human Rights and Opportunities (CHRO) is in receipt of the required monthly reports for the above referenced project. Upon review of these reports, your latest 258a indicates the above referenced project has been completed. CHRO is therefore preparing to close out your file, but requires the following documents to do so:

1. Cover letter containing:
 - a. what your company has been paid to date, including change orders, by the CMR;
 - b. the amount(s), if any, still owed to your set-aside subcontractor(s) and/or vendor(s) with date(s) of anticipated payment(s);
 - c. a statement that your company is aware of its continuing obligation to remain vigilant in providing the CHRO with all information concerning the status of this project until the Commission issues a Notice of File Closure Letter for the above referenced project;
 - d. a statement confirming the start date (mm/dd/yyyy) and the completion date (mm/dd/yyyy) of the contract;
 - e. the Affirmative Action/Equal Opportunity Employment Officer's signature in blue ink and current date;
 - f. the head of the company's signature in blue ink and current date.
2. A FINAL 258a.
3. A FINAL Attachment III.

5. Signed confirmation from each company listed on the FINAL Attachment III that the payment indicated has been received (i.e. copies of all lien waivers signed and dated by the subcontractor and/or vendor).
6. Keep the Reviewer monitoring this project abreast of the status of all aspects of this project until you have received a Notice of File Closure letter for the above referenced project from CHRO.

CHRO notes and encourages your continued cooperation. In the interim, should you have any questions or concerns, please do not hesitate to contact Felicia R. Dunsing, the HRO Representative managing this project's compliance, should you have any inquiries regarding this matter. Felicia's direct dial is (860) 541-3442.

Sincerely,

Felicia R. Dunsing
Contract Compliance Unit

C: Bernard Thomas
Anthony D'Amato